GULD

Equipment issue and return

For uniforms, radios, keys and site equipment

Use one row per item. Record its asset number or key reference and check its condition.

Assignment

Recipient name

Site / contract

Issue date

Return date

Equipment record

Item / size	Asset ID / ref.	Qty	Condition out	Condition in

Missing items, defects or follow-up

Issued by

Recipient acknowledgement

Received back by

Return checked by / date

Return the completed form through your agreed Guld equipment reporting channel.